

SUBJECT:	EMERGENCY PLANNING – BUSINESS CONTINUITY MCC REGISTER OF PRIORITY SERVICES
MEETING:	SINGLE MEMBER DECISION – CLLR PHIL MURPHY
DATE:	19TH SEPTEMBER 2018
DIVISION/WARDS AFFECTED:	COUNTYWIDE

1. PURPOSE:

To seek agreement from the Emergency Planning 'Portfolio Holder' to the revised and updated MCC Register of Priority Services.

2. RECOMMENDATIONS:

Cllr. Murphy is asked to:

- Agree the attached 'Register of Priority Services'.

3. KEY ISSUES:

Ensuring that the authority continues to meet its Business Continuity responsibilities under the Civil Contingencies Act 2004.

4. REASONS:

- Business Continuity planning is a legislative requirement upon the authority under the Civil Contingencies Act 2004. The authority is required to have business continuity plans in place to ensure that it can deliver its priority services during times of disruption. The first stage of Business Continuity planning is to list all services delivered by the authority and rate them according to their criticality in an emergency.
- Following consultation with service managers 555 services have been recognised as being delivered by the council. A 'priority rating' calculation has been carried out for each of these services and 84 have been recognised as falling into the highest priority band, i.e. a service which if interrupted for more than four hours would result in an immediate impact on the health or welfare of MCC residents.
- The register is updated every 2 years and the current register continues to form the background for the next stage of the Business Continuity process and supports the development of Business Continuity plans for all the council's services. As the Register continues to be reviewed and developed with the process becoming more 'embedded' within the organisation the quality of the data has improved on each revision.
- The Register was approved by SLT in September. It is accepted that the Register is a 'snapshot in time' and that services can become critical in emergency/ seasonal situations depending on the incident or disruption and that the Register can then be revisited and Priority 1 services re-confirmed as per the circumstances.

5. RESOURCE IMPLICATIONS:

There are no resource implications.

6. WELLBEING OF FUTURE GENERATIONS IMPLICATIONS (INCORPORATING EQUALITIES, SUSTAINABILITY, SAFEGUARDING AND CORPORATE PARENTING):

No Future Generations Evaluation is required as the report is for agreement on the revised and updated Register only.

7. CONSULTEES:

Ian Hardman – Emergency Planning Manager

Tracey Harry – Head of People

Peter Davies – Chief Officer, Resources & MCC BCM Champion

Agreed by SLT on September 17th 2018

8. BACKGROUND PAPERS:

A revised copy of the MCC Register of Priority Services is attached/ embedded in this document below:



2018 MCC Register
of Priority Services.do

9. AUTHOR:

Ian Hardman – Emergency Planning Manager

10. CONTACT DETAILS:

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